

Assessment

Developing Instructional Design *First Edition*

The objectives of this book are:

- To give tips on planning training sessions
- To suggest ways to prepare for instructional sessions
- To discuss conducting and evaluating instruction

■ CRISP_{series}

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Assessment Questions for Developing Instructional Design, First Edition

Select the best response.

1. Before you conduct a training activity, you should:
 - A. Determine a method, sequence and approach
 - B. Prepare a written framework
 - C. Prepare objectives
 - D. Consider your style of delivery
 - E. All of the above

2. The results of a training objective could be for the trainee to be able to understand the topic and take action.
 - A. True
 - B. False

3. The most important part of a training objective is the:
 - A. Expected change in attitude
 - B. Expected extent of learning
 - C. Skill to be taught
 - D. Knowledge to be gained

4. In presenting a technical subject to a general audience, you should use:
 - A. Acronyms
 - B. Technical terms
 - C. Comparisons and contrasts
 - D. All of the above

5. The best title for a presentation:
 - A. Reflects what you will say
 - B. Tells the benefit for the audience
 - C. Informs and moves the learner
 - D. All of the above

6. The topic of a presentation should be:
 - A. Broad and comprehensive
 - B. Specific and well-defined

7. The sequence in which you present your material could be:
 - A. From past to present to future
 - B. Without regard to a particular order
 - C. From problem to solution
 - D. Any of the above
 - E. A and C

8. A workable number of main points for a presentation is:
 - A. Two
 - B. Four
 - C. Six
 - D. Any number

9. The best support system for your main points is one based on facts in a variety of forms.
 - A. True
 - B. False

10. The best way to make your audience able to use the material you present is to:
 - A. Involve them to reinforce your major points
 - B. Read your presentation word for word
 - C. Use plenty of statistics, formulas, numbers, and charts

11. Studies show that the average adult's maximum learning span of attention is:
 - A. 15 minutes
 - B. 30 minutes
 - C. One hour
 - D. One and one half hours

12. When you organize the body of your presentation, you should:
 - A. Throw out anything that is unrelated to your objectives
 - B. Select material with the greatest audience appeal
 - C. Place support material with its relevant main point
 - D. All of the above

13. Supplementary aids should be used:
 - A. As a primary means of delivering the presentation
 - B. To support a complex idea or to summarize
 - C. Whenever a visual image is needed
 - D. All of the above
 - E. B and C

14. Essential handouts should be passed out before you begin your presentation.
 - A. True
 - B. False

15. To best evaluate how much the audience has learned, you should:
 - A. Build feedback and evaluation into your presentation
 - B. Have an evaluation immediately before a break in the training
 - C. Either of the above

16. The better way to ensure learning is by:
 - A. Written objective testing
 - B. Calling on audience members
 - C. Neither of the above

17. An introduction to a training session:
 - A. Should be written out
 - B. Should take about 10% of the speaking time
 - C. May include a simple task for the audience
 - D. All of the above
 - E. A and B

18. Questions from the audience will give you more insight into your audience.

- A. True
- B. False

19. The conclusion of your presentation should:

- A. Be almost memorized
- B. Summarize
- C. Motivate
- D. All of the above
- E. B and C

20. Your closing statement should be:

- A. An open-ended question
- B. A relevant joke
- C. A friendly, polite clincher
- D. All of the above

21. If you expect hostile questions:

- A. Let the questioner have the last say
- B. Address any weaknesses during your presentation
- C. Don't allow questions

22. When you rehearse your presentation, you should:

- A. Time each section separately
- B. Read the introduction and conclusion
- C. Memorize the entire presentation
- D. All of the above
- E. A and B

23. Adults learn best by:

- A. Listening to an excellent presentation
- B. Seeing and doing
- C. Watching visual aids

24. A lesson plan, properly written, can be used by anyone doing the training.

- A. True
- B. False

25. In training sessions, group/individual problem solving is suitable for:

- A. A single problem
- B. Objective tests
- C. Problems with separate parts
- D. A and C

**Answer Key for
Developing Instructional Design, First Edition**

Recommended response (Corresponding workbook page)

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|-----------|------------|------------|------------|------------|
| 1. E (4) | 6. B (23) | 11. D (34) | 16. C (40) | 21. B (52) |
| 2. A (9) | 7. E (25) | 12. D (35) | 17. D (46) | 22. E (53) |
| 3. B (10) | 8. B (29) | 13. E (37) | 18. A (50) | 23. B (55) |
| 4. C (14) | 9. A (31) | 14. B (38) | 19. D (49) | 24. A (62) |
| 5. D (17) | 10. A (33) | 15. C (40) | 20. C (50) | 25. D (70) |